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PRINTING AND PHOTOGRAPHY GROUP
WEEKLY REPORT FOR PERIOD OF
03 May 1988 - 09 May 1988

I. Status of Tasks Assigned by Senior Management:

None.

II. Items or Events of Major Interest that Have Occurred During the Preceding Week:

A. On Wednesday, 4 May 1988, the Office of Logistics, Printing and Photography Group, Copier Management (OL/P&PG/CMP), submitted listings of component copier inventories to each Directorate Information Management Officer (IMO). These IMO's will be distributing the listings to the corresponding component IMO who will inventory the copiers in that component and return the verified listings to the OL/P&PG/CMP. CMP plans to forward to each component IMO a listing of copiers within their component each month for their records and for reviewing the accuracy of the data on a monthly basis.

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B. Personnel from the Office of Current Production and Analytic Support (CPAS) are making extensive use of the National Intelligence Daily (NID) and President's Daily Brief (PDB) Electronic databases maintained by the Office of Logistics, Printing and Photography Group (OL/P&PG). CPAS is conducting research for a requirement levied by the Director of Central Intelligence (DCI). The DCI is interested in all NID and PDB items published about Panama since 1963. Using the archive "header" information in the ETECS database, this information was easily located for most of 1985 and 1986. The entire database was available for 1987 and 1988. P&PG is assisting CPAS personnel in isolating and printing (via laser printer) these files.

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E. The Administrative Staff of the Intelligence Community Staff, DCI, handcarried in a priority request to the Office of Logistics, Printing and Photography Group (OL/P&PG) on the morning of Tuesday May 3. The DCI staff brought in 11 color originals of [redacted] and needed 20 copies each for Judge Webster for a briefing with the President that morning. We were able to accomplish this task with the new Canon Color Laser Copier. The total time to complete 220 full color copies was 60 minutes. [redacted]

III. Upcoming Events:

None.

IV. Management Activities and Concerns:

None.

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